

Ciarán Ó Murchú

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QUALIFICATIONS

- Efficient, solution minded individual providing five-diamond service at all times with a positive attitude.
- Dynamic, hands-on style of management and team motivation.
- Computer knowledge: MS Office, MS Outlook, Springer Miller P.O.S. and Event Sage.
- Rental and Vendor negotiation of all banquet needs and set-up.
- Complete customer satisfaction at all times.

EMPLOYMENT HISTORY

Jan 2008 **BANQUET MANAGER**

May 2008 AMARA RESORT & SPA, *Sedona, Arizona*

- Responsible for executing all banquets at the resort, as well as, Canyon Breeze and Open Range Restaurants.
- Responsible for scheduling, hiring, training, and managing the Gallery Restaurant.

Nov 2007 **CONFERENCE SERVICE MANAGER**

Jan 2008 L'AUBERGE De SEDONA, *Sedona, Arizona*

- Responsible for producing and generating banquet event orders per client needs and contract specifications.
- Trained banquet managers and all banquet staff.
- Coordinated all aspects of group programs to include, meeting needs, food & beverage and off-site events.

Sep 2005 **BANQUET MANAGER**

Nov 2007 THE FAIRMONT SCOTTSDALE PRINCESS, *Scottsdale, Arizona*

- Responsible for executing all PM/LNC set-up of banquet space.
- Functions ranging from two to 10 thousand guests in 61,000 square foot of total meeting space.
- Managed PM banquet staff on a rotational basis.
- Responsible for scheduling, training, hiring, and overseeing guest packages.

Apr 2000 **BANQUET MANAGER**

Sep 2005 COPPERWYND RESORT AND CLUB, *Fountain Hills, Arizona*

- Responsible for executing all corporate meetings, member events and social functions.
- Functions range from 12 to 200 guests. Developed and built the entire banquet operations.
- Managed Alchemy; a 4-diamond award winning restaurant.
- Reduced expenditures by effectively scheduling staff and close monitoring of food and beverage costs.

Aug 1999 **BANQUET CAPTAIN / ROOM SERVICE CAPTAIN**

Apr 2000 THE DOUBLETREE Paradise Valley Resort, *Scottsdale, Arizona*

- Supervised 46 thousand square feet of banquet and meeting space.
- Coordinated and executed multiple events.
- Trained and supervised set-up and banquet staff for both AM and PM shifts.
- Responsible for overseeing all functions of room service department for 387 guest rooms

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Resume

- Mar1999 **BANQUET CAPTAIN**
Aug 1999 THE RED LION HOTEL, *Glendale, California*
- Managed 13,000 square feet of banquet and meeting function space.
 - Supervised corporate meetings and banquet functions ranging from five to 350 guests.
- 1996 **STAFF CAPTAIN / ASSISTANT BANQUET MANAGER**
1999 UNIVERSAL STUDIOS HOLLYWOOD, *Universal City, California*
- Responsible for coordinating, staffing and managing events ranging from 10 to 4,000 guests.
 - Duties involved staff management and vendor negotiations.
- 1997 **FREELANCE CATERING**
1999 CRYSTAL SKY PRODUCTION COMPANY, *Los Angeles, California*
- Contracted to provide craft service to film crews at various locations.
 - Duties included budgeting, staffing, and food preparation.
 - Specialized in providing special dietary needs for individual actors.

EDUCATION

GRADUATE
NATIONAL DIPLOMA COURSE
KEVIN STREET TECHNICAL COLLEGE, *Dublin, Ireland*

IRISH RESERVE ARMY / FCA
CORPORAL, *Dublin, Ireland*